

ORGANISATIONAL STRUCTURE:

The organizational structure of Planning Department consists of following three tiers:-

1. State Planning Board.
2. Headquarters.
3. District Offices.

1. STATE PLANNING BOARD:

State Planning Board was reconstituted by nominating official and non-official members on 13th Feb., 2018.

I. Composition:

(i) Chairman: Chief Minister

(ii) Deputy Chairman: As appointed by the State Govt.

(iii) Non-official Members:

1. All Cabinet Ministers.
2. All MPs (Lok Sabha and Rajya Sabha),
(Notified separately).
3. One Representative each of Farmers,
Industrialists Trade- SC, ST, OBC, Women,
(Notified separately).
4. Former MPs / MLAs and sitting MLAs,
(Notified separately).
5. Ex-Chief Secretaries/ Retd. Government Officers of key departments,
(Notified separately).

(iv) Official Members:

1. Chief Secretary,
2. All Administrative Secretaries.
3. All Vice-Chancellors of Universities in Himachal Pradesh.

(v) Ex-officio Members:

1. President, HP Committee, PHD Chamber of Commerce & Industries.
2. Officer-in-Charge of Regional Office, NABARD, Himachal Pradesh.

(vi) Member Secretary : Adviser (Planning).

II. Terms of Appointment: As may be prescribed by the Govt. of H.P. from time to time.

III. Headquarters of the Board:

The Headquarters of the State Planning Board will be in Shimla. The Board may, however, meet at any other place as and when considered necessary.

IV. Functions:

The functions of the Board are as under:-

- To determine the Plan priorities for State in the light of overall National objectives.
- To assess the man-power and financial resources and their organizational and institutional capabilities.
- To assess the level of development in important sectors for the State as a whole as well as for various districts and regions.
- In the light of above, formulate a long term perspective plan for the most effective and balanced utilization of State resources.
- To assist the State Government in the formulation of the annual plans and evolve a short term strategy for planned development after examination of different approaches so as to achieve maximum growth rate keeping in view Social justice.
- To identify factors which tend to retard the economic and social development of the State and determine conditions to be established for successful execution of the plan.
- To suggest policies and programmes for removing the imbalances prevailing in various regions in the State and to assist in the formulation of the district plans/area Plans.
- To review the progress of implementation of the plan programmes and recommend such adjustments in policies and measures as the review may indicate.

- To make critical appraisal of on-going programmes leading to a determination of the extent to which some of the identified on-going programmes of projects would need to be continued.
- To review the implementation of plan projects and other development schemes.
- To advise on the problem of unemployment and suggest ways and means for tackling it.
- To advise on such other matters connected with the economic development as may be assigned by the State Government.
- To make such interim or ancillary recommendations as appear to it to be appropriate for facilitating the discharge of duties assigned or on a consideration of the prevailing economic conditions, current policies, measures and development programmes or an examination of such specific problems as may be referred to it for advice by the State Government.
- To collect and analyze information/data regarding Plan schemes.
- To review the working of Government Corporations, Boards and suggest means for their improvement.
- To highlight difficulties being faced in the implementation of the plan schemes at district level and suggestions to overcome them.
- To evaluate various projects/corporations according to the directions of Chairman.

2. HEADQUARTERS:

According to the rule of business, following is the structure of Planning Department for transaction of official business:-

1.	Minister – in-charge	Hon’ble Chief Minister, HP.
2.	Administrative Secretary	Addl. Chief Secretary (Planning) to the GoHP.
3.	Head of Department	Adviser (Planning) HP.

Adviser (Planning) is the Head of the Department. The various divisions viz. Plan Formulation, Project Formulation, Plan Implementation, Computerization, Evaluation, Manpower & Employment, Administration, Regional & District Planning, Backward Area Sub-Plan, Twenty Point Programme are functioning under the control of Adviser (Planning). These divisions are headed by Joint Director / Deputy Directors. Joint Director / Deputy Director functions as Head of Office.

3. DISTRICT OFFICES:

District Planning Cells have been created in all the ten Non-Tribal districts of the State. These offices are functioning under the control of the concerned Deputy Commissioners. The Additional Deputy Commissioner / Additional District Magistrate, as the case may be, has been declared as Chief Planning Officer. The District Planning Cells are headed by the District Planning Officers. They are functioning as Drawing & Disbursing Officers at district level. The following staff has been provided in District Planning Cells :-

1. District Planning Officer. : one
2. Credit Planning Officer. : one
3. Assistant Research Officer. : one
4. Statistical Assistant. : one
5. Sr. Assistant : one
(two posts each in District Shimla, Mandi and Kangra).
6. Steno-Typist./JOA (IT) : one
7. Clerk. : one
8. Peon. : one

All the decentralized planning programmes such as VMJS, SDP, VKVNY, MMGPY, MPLAD Scheme, BASP, etc are being implemented at district level through the concerned District Planning Cell. The collection of data for evaluation studies carried out by the department are also collected through District Planning Cells at district level. District Planning Cells have been assigned the job of monitoring and reviewing of ongoing Plan Schemes, 20-Point Programme and all decentralized programmes mentioned above through District Planning, Development and Twenty Point Programme Review Committees on quarterly basis. District Planning Officers function as Public Information Officer of Planning Department at district level. District Planning Cells have proved extremely useful at district level in fulfilling the objective of decentralization of planning process of the State Government. All assignments of the department required to be undertaken at district level are performed through District Planning Cells.